



# Frequently Asked Questions



## Wisconsin Department of Health Services State Targeted Response to the Opioid Crisis (Opioid STR) Prevention Services 2018-2019 Coalition Menu Option Application

---

**Date:** 06/07/2018

**Purpose:** The purpose of this document is to provide answers to commonly asked questions related to the Opioid STR Coalition Menu Option Application. This document will be updated as additional questions arise. If you have a question that is not answered in this document, please contact Christy Niemuth at [christine.niemuth@wisconsin.gov](mailto:christine.niemuth@wisconsin.gov).

### GENERAL GRANT QUESTIONS

**Question:** If we are unable to get our application in by the July 2, 2018, deadline can we get an extension?

**Answer:** No. Late applications will only be considered if funding is still available. Applications for funding received by July 2, 2018, will be reviewed and approved in their entirety, including requests for additional materials or funding, *prior* to considering any applications that are submitted after the deadline. Late applications will only be considered if funding is still available (which will vary by region), and are not guaranteed.

**Question:** Can one agency serve as the fiscal agent for more than one coalition?

**Answer:** Yes.

**Question:** Our coalition only has the capacity right now to implement one strategy between now and April 30, 2019. Can we apply for less than \$7,300?

**Answer:** Yes. This funding is intended to expand and enhance community prevention efforts related to opioid abuse statewide. It is also important to be fiscally responsible with the funding. We encourage all coalitions to consider the feasibility of implementing strategies and only apply for what they need.

**Question:** We would like to receive \$2,000 to support our efforts related to the Dose of Reality campaign. Are we limited to only \$500 for this strategy?

**Answer:** No. The unit price for this strategy is \$500. If you know you need \$2,000 to cover printing or other costs, you would request 4 units at \$500 = \$2,000. The same is true for town hall meetings/community events. If your event is going to cost \$1,000, you would request 2 units @ \$500 = \$1,000. By selecting more than one "unit" you are not committing to providing more than one event. If you do plan to hold two events and they each cost \$1,000, then you should request 4 "units." The description of how the total amount of funding will be used should be included in the implementation/distribution plan for that strategy.

**Question:** My coalition is in a county that receives Partnerships for Success 15 (PFS15) funding. Is my coalition only eligible to apply for the \$500 for naloxone training and coordination?

**Answer:** Only the 14 coalitions who receive direct funding through the PFS 15 grant are limited to the \$500 naloxone training and coordination strategy. This is because the PFS15 grant already provides funding to these coalitions to implement the other strategies allowable under Opioid STR prevention



funding. However, if another coalition within a PFS15 county applies for funding under STR, the request will be reviewed in context of other efforts happening in the community. We want to ensure that the funding is used to support enhanced efforts rather than duplicate efforts. Funding requests may be reduced or denied if they are duplicative of other efforts in the community. The 14 coalitions who are limited to \$500 are:

- Chequamegon Coalition on Emerging Drugs (Ashland County)
- Prevention and Response Columbia County (PARCC)
- Safe Communities (Dane County)
- AODA Community Coalition of Douglas County
- Alliance for Substance Abuse Prevention (Eau Claire County)
- AODA & MH Coalition of Florence County
- Community Coalition of Forest County
- Kenosha County Substance Abuse Coalition
- Healthy Youth Coalition of Marinette & Menominee Counties
- Netaenawemakanak Coalition (Menominee Tribe)
- Milwaukee County Substance Abuse Prevention Coalition (MCSAP)
- Northwoods COPE (Oneida County)
- Janesville Mobilizing 4 Change (Rock County)
- Vilas County Youth Coalition Inc.

**Question:** Can we partner with another coalition in order to receive more funding?

**Answer:** We strongly encourage community coalitions to partner with each other in order to make the most impact with this funding. However, no one application can request more than \$7,300. So if two coalitions want to work together to support a community event, they should each apply for a portion of the cost and list each other as partners in the implementation plan. Alternatively, one coalition could apply for funding under the community event strategy and the other coalition could apply for materials under the Dose of Reality strategy, both indicating that they will be partnering with each other in the implementation/distribution plan.

### STRATEGY SPECIFIC QUESTIONS

**Question:** What size are the boxes for the “permanent prescription drop box” strategy.

**Answer:** We want to provide coalitions the flexibility to determine the size and style of drop box that is right for their community. For this reason, there is no set size or style. The coalition will need to research and determine what drop box they would like to purchase and provide that information to their Regional Prevention Center (RPC). The \$1,000 is based on an average cost for boxes.

Due to differences in invoicing requirements by the RPC agencies, coalitions will need to work closely with their RPC on reimbursement/payment/purchase of these boxes.

**Question:** My coalition would like to place a permanent drop box in a pharmacy. Can we do that with this funding?

**Answer:** Yes. However, Drug Enforcement Agency (DEA) requirements for drop boxes in pharmacies are different than in law enforcement agencies. Law enforcement CANNOT collect medications from a pharmacy drop box. The pharmacy must have a plan for medication disposal. For a good “how to guide” for placing drop boxes in pharmacies review the Product Stewardship Institute’s managing a Pharmacy-Based Collection Program available at: <http://www.allwisyouth.org/pfs15-resources/>



**Question:** My coalition only needs 100 deactivation units, but they are only available in quantities of 200. Can we partner with another coalition to split the cost?

**Answer:** Yes, however one coalition will need to be responsible for ordering the units. You cannot request less than a full case of 200 units in the application. Partnering coalitions will need to work out the details about which coalition will order the deactivation units prior to submitting the application. This applies to the lock bag strategy as well. The details about sharing the order between the two coalitions will need to be reflected in the distribution plan for the strategy so that DHS can follow-up and receive outcome reports from all who participated in the strategy.

**Question:** For the naloxone training and coordination strategy can we train individuals other than law enforcement and first responders such as community members, family members, or agency staff?

**Answer:** Yes. Target audiences for the training should be identified in the implementation plan.

**Question:** For the naloxone training and coordination strategy can funding be used to support law enforcement's attendance at training (i.e. overtime, travel, etc.)?

**Answer:** Yes. The \$500 is intended to be a reimbursement to coalitions to off-set costs associated with coordinating additional naloxone trainings for people in the community. Coalitions can use the \$500 reimbursement as needed to meet their needs. Regardless of how the funding is spent the coalition will need to report follow-up information (who was trained, how many trainings were held, etc.) related to the implementation plan by May 15, 2019.

**Question:** For the community event strategy can funding be used to support time to coordinate the event?

**Answer:** Yes. The \$500 is intended to be a reimbursement to coalitions to off-set costs associated with coordinating community education events in the community. Coalitions can use the \$500 reimbursement as needed to meet their needs. Regardless of how the funding is spent, the coalition will need to report follow-up information (how many events were held, how many people attended, etc.) related to the implementation plan by May 15, 2019.

#### **OUTCOME REPORTING QUESTIONS**

**Question:** We distributed Dose of Reality materials with other funding (non-STR) in conjunction with our community events. Should we report this in our outcome report?

**Answer:** No. You should only report strategies you selected in your application and received STR funding for in your final outcome report.

**Question:** What information will we need to collect and report related to each strategy that we implement?

**Answer:** Every coalition will need to report on outcomes of each strategy selected. Final reporting on strategy implementation/distribution plans for each of the chosen strategies will be due by mid-May, 2019. Below are the some of the indicators that will need to be reported by strategy. Additional indicators may be added based on SAMHSA reporting requirements.

Permanent Drop Box Indicators:

- Number of boxes purchased and placed
- Dates and locations of box placement
- Pounds of medication collected from the drop box during the grant period



- Successes and barriers to strategy implementation

#### Take-Back Indicators:

- Number of take-back events conducted during the reporting period
- Dates and locations of take-back events
- Pounds of medications collected from each take-back event during the grant period
- Successes and barriers to strategy implementation

#### Lock Boxes/Lock Bags and Deactivation Units

- Number of lock boxes, lock bags, and/or deactivation units distributed
- Audiences targeted for distribution (i.e. seniors/elders, veterans, etc.)
- Agencies partners provided boxes, bags, deactivation units for distribution (i.e. senior centers, EMS, etc.)
- Successes and barriers to strategy implementation

#### Naloxone Training Coordination

- Number of trainings offered
- Audiences in attendance at trainings (i.e. seniors/elders, veterans, etc.)
- Number of trainee attendees by sector (i.e. law enforcement, pharmacists, school personnel, etc.)
- Successes and barriers to strategy implementation

#### Dose of Reality

- Number and types of print materials printed and distributed
- Target audience(s) for print material distribution
- Type, duration, and estimated reach of purchased media (i.e. billboards, radio, etc.)
- Type, duration, and estimated reach of purchased social media (i.e. Facebook ads, Twitter ads, etc.)
- Successes and barriers to strategy implementation

#### Community Education Events

- Number of events held
- Dates, locations, and types of events held
- Number of people in attendance at each event
- Event target audience(s) (i.e. seniors/elders, law enforcement, etc.)
- Event topic(s) (i.e. Stigma, recovery support, culture is prevention, etc.)
- Successes and barriers to strategy implementation